**Forrest Gump**  
(304) 555-8956 | bubbagump14@gmail.com | 1234 Jenny Drive, Beckley, WV 25801

**EDUCATION**

**West Virginia University Institute of Technology,** Beckley, WVAnticipated: May 2019  
*Bachelor of Science in Chemical Engineering (ABET-accredited)*

*Minor in English*

*Deans List: Fall 2015, Spring 2016, Fall 2016, Spring 2017, Fall 2017*  
 Overall GPA: 3.7

**WORK EXPERIENCE**

**Dinning Services WVU Tech,** Beckley, WVAugust 2017 – Present

*Dinning Services Assistant*

* Complete multiple duties to serve 1,500 students such as stock the Salad bar, Operate grill station, replenish food supplies, and maintain clean environment
* Supervise three student workers during unloading and documenting inventory off shipment trucks
* Assist large banquets both on and off campus including Chili Night and Homecoming by setting up tables, food displays, and serving food.

**WVU Tech Student Support Services,** Beckley, WVSeptember 2016 – May 2017

*Math/Chemistry Tutor*

* Assisted students with explaining mathematics and chemistry material in easy to understand concepts
* Accommodated learning needs by breaking down complex math equations
* Refer students to campus resources such as TRiO support, Career services and Student Support Center

**EXTRACURRICULAR ACTIVITIES**

**American Institute of Chemical Engineers (AlChE)**, WVU Chapter August 2015 – Present

*Treasurer*

* Organize fundraising events per academic year to support funding for conferences
* Plan, and promote projects to present at annual conferences

**One Voice,** Beckley, WV August 2017 – Present

*Community Service Volunteer*

* Design community outreach programs that significantly heightened attendance at organization’s events
* Prepare meal to serve Homeless and Hungry
* Held clothing drives two times in the fall for community in need of clothing goods
* Help paint and repair homes
* Attend annual Bridge Day to advertise

**RELEVANT EXPERIENCE**

**Programs:** AutoCAD, VBA, Mathcad, SolidWorks, MS Project, MATLAB, MS Excel

**SKILLS**

**Languages:** Fluent in English and Spanish