

Jayne Dune

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EDUCATION

West Virginia University Institute of Technology (WVUIT), Beckley, WV
Bachelor of Science Degree in Biology

Anticipated: December 20XX
GPA: 3.96/4.0

Academic Dean's List
Dean of Student's Awards, Biology Service Award
Member of Psi Chi, Honor's Society for Psychology

All Semesters
Spring 20XX
Inducted Spring 20XX

CERTIFICATION

Environmental Health & Safety (EHS) Hazard Communication and Laboratory Safety

Renewed August 20XX

RESEARCH

Biology 497, WVUIT, Beckley, WV

August 20XX-Present

- Determine if a specific bacterial toxin has neurodegenerative effects by experimentation on crayfish neuronal cells
- Develop an original protocol for crayfish neuron extraction

Research Methods, WVUIT, Beckley WV

August 20XX-April 20XX

- Developed and carried out a research project on long distance relationships
- Presented research poster made with MS Word to audience of 30 at Undergraduate Research Day at the Capitol

WORK EXPERIENCE

Chemistry Lab Employee, WVUIT, Beckley, WV

February 20XX-Present

- Maintain clean glassware and a clean workspace while managing and updating the chemical inventory
- Assist in setting up labs for Chemistry 111, 112, 115, 116 and Organic Chemistry
- Help move the Chemistry Department from Montgomery, WV to Beckley, WV

New Student Orientation Leader, WVUIT, Beckley, WV

August 20XX, January 20XX

- Organized and ran events and activities for 400 new students
- Gave tours of campus to new students and their families
- Led groups of 15 students to multiple breakout sessions and through icebreakers

Peer Tutor, WVUIT, Beckley, WV

Spring Semester 20XX

- Taught students complex class material in Psychology, Biology, and General Education
- Incorporated personal study skills such as notecards and regular textbook readings

CLUBS

Treasurer, Biology Club, WVUIT

January 20XX-Present

- Keep track of money in \$4,000+ budget through fundraisers and donations
- In charge of depositing all income and collecting around 40 members' dues

VOLUNTEER EXPERIENCES

Biology Club, WVUIT, Beckley, WV

January 20XX-Present

- 60+ hours of community and volunteer service

MLK Day of Service, Beckley, WV

January 20XX

- Organized and cleaned the pantry at the Women's Resource Center
- Painted volunteer and work vests for Piney Creek Watershed

Enchanted Prom Night, Beckley, WV

September 20XX

- Assisted in helping those with disabilities out of a limo and into the building
- Catered to and danced with 100 prom attendees

Festival of Ideas, Charleston, WV

February 20XX

- Greeted guests and helped them to find their seats
- Ran the microphone for audiences' questions during the panel of speakers

West Virginia Flood Relief, White Sulphur Springs, WV/Dixie, WV

June-August 20XX

- Beautification of flood-damaged areas
- Delivered food and water to flood victims who did not have access to daily resources