**Sam Elliotson**

304-999-0663 123 Golden Bear Lane, Beckley WV proemail@gmail.com

EDUCATION

**West Virginia University Institute of Technology**, Beckley, WV Anticipated May 20XX

*Bachelor of Science in Criminal Justice*

GPA 3.63

Relevant Coursework:

Criminology | Deviant Behavior | Courts and Judicial Systems | Interviewing Theory

RELEVANT EXPERIENCE

**Beckley Police Department,** Beckley, WV January 20XX-Present

*Intern*

* Witness the preparation and presentation of oral and written communications in support of criminal investigations and legal proceedings.
* Conduct automated criminal record checks via access to TIES and NCIC with certification by the West Virginia Burau of Investigation.
* Demonstrate proficiency in the conduct and documentation of investigations, legal and compliance matters, firearms and emergency vehicle operations.

**Golden Bear Law Offices,** Beckley, WV August 20XX – Month 20XX

*Legal Intern*

* Performed investigations and served subpoenas to corporations and other businesses.
* Handled many phases of the investigation process, including witness statements and subpoenas.
* Counseled financially distressed individuals regarding their rights and obligations in consumer bankruptcy and mortgage foreclosure.

PROJECTS

**Project Name**  September 20XX-December 20XX

*Project Role*

* Relevant description of different elements of the project
* Relevant description of different elements of the project
* Relevant description of different elements of the project

 ACTIVITIES

**Role Held**, Organization Name, WVU Institute of Technology August 20XX-Present

* Relevant description of what you are responsible for in the role
* Relevant description of what you are responsible for in the role
* Relevant description of what you are responsible for in the role

SKILLS

Statistical analysis, database management, integrity, dependability